

## STUDENT INSTRUCTIONS TO JOIN GOOGLE CLASSROOM

- Log into BISD EMAIL at [www.bisd.us](http://www.bisd.us)
- GO to BISD Website
- On the very top, click on
- [Employees/Students Web Mail](#)  
[Password Management](#)
- Username: [studentID@stu.bisd.us](mailto:studentID@stu.bisd.us)
- Password: **Same password used to log into BISD computers.**
  - Example  
User: [123456@stu.bisd.us](mailto:123456@stu.bisd.us)
  - Password: AbcD23.. (If your password has 2 dots, include the dots)

**Once you are in your BISD email, you will see an email from Your Teacher \_\_\_\_\_, and possibly other teachers. Open the email.**

- **Open the email related to Google classroom from your Teacher \_\_\_\_\_.**
- **Click on JOIN**
- **Google will ask you for your email address.**
- **SUPER IMPORTANT: Use the BISD email address:**
  - [studentID@stu.bisd.us](mailto:studentID@stu.bisd.us)
  - Same password used to log into BISD computers.
  - Example
    - User: [123456@stu.bisd.us](mailto:123456@stu.bisd.us)
    - Password: AbcD23.. (If your password has 2 dots, include the dots)
- You can navigate through the various tabs on Google Classroom.
- The work related to your class can be found under Classwork.
- Every time a teacher assigns new work, Google classroom will send a message to your BISD email address only. So, make sure to keep your BISD email open or check it daily.
- Thanks.